



Redwood  
Credit Union

# ▲ Direct Deposit Authorization Form

Please complete and return to Redwood Credit Union.

Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Employer Address: \_\_\_\_\_  
Street City State Zip

Employer Name: \_\_\_\_\_ Employer Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Depository Financial Institution: Redwood Credit Union  
P.O. Box 6104  
Santa Rosa, CA 95406-0104  
(800) 479-7928  
Redwood Credit Union's Routing/Transit Number: 321177586

## Deposit Instructions

Please mark Checking or Savings for the deposit of your funds. Not all employers offer direct deposit. Some employers may require you to complete a different form.

CHECKING  SAVINGS

Redwood Credit Union Member Number: \_\_\_\_\_

Note regarding the RCU Account/Member number you supply on this form: Do not include an account subtype at the end of your Member number. No zeros need to be in front of the Member number. RCU Member numbers range from 2 to 14 digits. You are responsible for supplying your correct RCU Member number. RCU will ensure that direct deposit is routed to the account submitted electronically to us via your employer.

**If you want direct deposit to your RCU checking account, please attach a voided check to this form.**

\*As outlined in the rules that govern ACH processing, Redwood Credit Union will honor all debits or credits to your account that are presented with the correct routing number and Member number.

To verify your Member number please contact RCU at (800) 479-7928.

## Authorization

I hereby agree that:

- ▲ My employer and my employer's financial institution can initiate credit entries or debit entries to my designated Redwood Credit Union account as necessary to directly deposit my net pay or to correct any erroneous credit entries. Erroneous credits may be reversed by debit entry without advance notice to me, although I will be notified by my employer after the fact if an erroneous credit is reversed. I must restore any negative balance in any Redwood Credit Union account that results from reversal of an erroneous credit.
- ▲ Redwood Credit Union may credit and/or debit entries initiated by my employer and my employer's financial institution to my designated Redwood Credit Union account.
- ▲ This authorization will supersede any previous requests for my direct deposit and remain in full force and effect until I submit to my employer a written notice of change or cancellation. Any change or cancellation must be provided in a time and manner that affords my employer and Redwood Credit Union a reasonable opportunity to act on it.
- ▲ I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(800) 479-7928  
redwoodcu.org